

OTTER ROCK WATER DISTRICT

MEETING SUMMARY

Board Meeting –May 14, 2024

Rate Increase Hearing

IN ACCORDANCE WITH OREGON PUBLIC RECORDS LAW, A RECORDING OF THIS MEETING IS POSTED, IN LIEU OF WRITTEN MINUTES, ON THE DISTRICT WEBSITE, AND IS PRESERVED ON DIGITAL MEDIA AS A PERMANENT RECORD

A. Call to Order via ZOOM: The regular monthly Board Meeting of the Otter Rock Water District Board was held on May 14, 2024 via ZOOM. The meeting convened at 6:01 pm with Commissioner Elliker presiding.

B. Roll Call:

- Members In Attendance: Goldhammer, Lombardi, Elliker, and Hall
- NWNW dba Hiland representative: Curtis Olson
- Public in Attendance: The Mullins, The Harts, Joknee DeMott, Pat Anderson and “Zoom user”

C) Begin with Rate Increase Hearing.

- a. Eileen read a statement from the board explaining recent developments with Business Oregon and FEMA. We have passed the financial requirements and have been forwarded on for final review. We are awaiting final approval from FEMA. The Board understands we are asking a lot from the community with rate increases over the next three years and are strive to keep our rates as low as possible.
- b. Public Comments - There were no public comments.
- c. Board or Budget Committee Member Comments - Pat states fully support the rate increases to get the project underway and thanks the Committees for their work. Lisa reiterates what has been said and that this is our best guess at what we will need to get the project off the ground but things could change. Beth introduces Resolution 2024-26 Rate increases of \$10.00 month for each service over the next 3 years Commissioner Hall makes a motion to accept Resolution 2024-26, Commissioner Goldhammer Seconds the motion.
Commissioner Hall- yes/ Commissioner Goldhammer- yes/ Commissioner Lombardi- yes
Commissioner Elliker- yes
Motion carried, Resolution 2024-26 is adopted. Commissioner Hall left the meeting.

D) Consent Agenda:

Approval of Board Meeting minutes for April 9, 2024

A motion was made to approve the April 9th meeting summary by Commissioner Goldhammer, second by Commissioner Lombardi

Eileen Yes/ Kellie Yes/ Beth Yes

Motion carried.

E) Reports, update and announcements

- a. **Water Operator's Report** – Curtis reported that the water system is healthy, Springs are flowing well, chlorine in range. Thanks to Beth and Craig for finding the location of the 3rd St corp stop, the water was shut off and customer able to proceed with the work on their house. Work on splicing 4 meters on the list of 11 is schedule for tomorrow with a five man crew led by Erin, possibly able to do a few more. Beth mentioned that there would need to be traffic control on the county road. Discussed the three meters that still need LCRR documentation, two on C and one on Otter Crest Loop. The eight existing meters needed for EPA Inspection by 10-24 have been done, 41 older meters will eventually need to be inspected and documented. Beth asked Curtis if he had seen the invoice for April,

recommend he review it as there are discrepancies for 4-4 Beth has been in contact with Devon regarding and has sent Curtis an email regarding which he found and flagged for review. Eileen questions Curtis whether he is upper or mid-level management according to the recent changes and he said he wasn't sure but thought he and Erin are mid-level.

- b. **Office/Treasurer's Report** The Treasurer's Report was presented by Commissioner Elliker. See the website for the Treasurer's reports. All accounts reconciled. There were costs for the roof which will show up in the May report, and the invoice for Hiland?/NWNW will be paid at the base rate until the disputed charges are addressed. There were no questions regarding the Treasurer's Report.

A motion was made by Commissioner Lombardi to approve the Treasurers Report,
Commissioner Goldhammer seconds

Kellie- yes/ Eileen- yes/ Beth- yes

Motion passes

A motion to pay the bills was made by Commissioner Lombardi, second by Commissioner Goldhammer

Kellie- yes/ Eileen- yes/ Beth- yes

Motion passes

- c. **Update on roofing.** Completed. They found where the leak had been in the south slope of the roof, and also commented on what a good job the previous volunteer crew had done.

- d. **Update on FEMA, Business Oregon and Civil West.** Eileen states we previously addressed in the beginning of rate increase portion of meeting. Rich has done his review and we have passed the financial test, now it has gone before the rest of the group for review. Eileen commented that the invoice from Civil West showed work with FEMA and Lincoln County Mitigation so that is probably in process. Kellie had concern of how board would track whether we got on the Lincoln County Hazard Mitigation List. No public comments or questions

- e. **Update on Budget Committee-** Eileen sent out revised Budget for 2024-25 rejecting some concerns Commissioner Hall had for engineering and grant and loan fees. Next Budget Committee meeting is this Thursday 5-16.

F) Other Correspondence —

- a. Hiland/NWNW had sent a revised contract which deviates from our existing contract. We had requested a revised contract with the sole purpose of reflecting their name change. Beth noticed several other changes such as removing items from operation base fee service and moving them to time and materials, also missing was the Oregon Water Resources Annual Water Quality Report. Beth agrees to respond to them to put those items back under the base fee. She will write a response and send off after approval from members.

- b. A community member sent 3 board members a different question and Beth all three emails. Beth had been speaking to customer earlier about a meter install and encouraged him to contact Board in email if further questions. The Board will compile one email to address questions and request future inquires be sent to the board as a whole.

G) Special Order of Business — None

H) Ordinances — None

- I) Resolutions — Resolution 2024-27 is an Intrafund Transfer to address costs beyond original budgeted items for an increase in the Property Liability Insurance and the Building Maintenance Fund due to the roof. Commissioner Elliker and Goldhammer had identified monies in other sections that would not be needed for remainder of fiscal year.

A motion was made by Commissioner Lombardi to adopt Resolution 2024-27, Commissioner Goldhammer seconds.

Goldhammer- Yes/ Lombardi -Yes/ Elliker- Yes

Motion passes.

- J) Public Comments — Pat compliments the board members for doing a good job, tracking the details of a project that is moving from idea to occurring.
- K) Board Member Comments — Beth and Eileen attended a webinar regarding a new service account with 120 Water through OHA that is a data storage system. Waiting for template to use.
- L) The next Board Meeting will be June 11, 2024 at 6:00 PM via ZOOM.

Meeting was adjourned at 6:52 PM

Submitted by Commissioner Lombardi